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**MINUTES OF ST FRANCIS PROPERTY OWNERS COMMITTEE MEETING
Monday 5th August 2019 – SFPO Office**

Present:– W Furphy (WF); L Aitken (LA), G Miller (GM), C Gray (CG); N Aitken; P Pezarro (PLP); D Truter (DT); N Dyer (ND) **ACTION**

1 Welcome

2 Apologies

D Harpur (DH); S Picton-Turbervill (SPT); L Fouche (LF)

3 Confirmation of the Previous Minutes

Proposed by NA and seconded by ND

4 Matters arising from the Previous Minutes of Meeting

5 Finance :

- The financial statements for July were presented by PLP.
- The balance of the funds for the Beach committee fund has been transferred from the Kromme Enviro Trust. A decision is to be taken into how the funds can best be spent on community projects. **PLP**

Membership :

- Renewal campaign is to begin from 1st August and any payments received from this time onwards are to be allocated to next year's membership from 1st October. A meeting is to be set up to discuss which communication channels should be used to market the campaign. Association projects and services are to be highlighted.

6 Marketing and Communication :

6.1 Website & Social Media :

- The websites for the SFPO Association and NPC have been combined. The site is being updated regularly. **LA**

- The SFPO newsletter will launch the subscription renewal campaign.

- It was proposed that another newspaper focussing on the Association be published in December. **LA**

- The SFPO needs to increase its brand awareness over the holiday season.

- A table at the December markets for visibility was proposed to gather Association subscriptions. **LA**

7. Technical

7.1 NPC Projects

- Beach Phase 2 - The application has been signed by the Municipal Manager and is being submitted today. It should be registered by mid-August. Once registered the official 30 day public participation process will begin and the amended draft scoping report will be made available to the public. The IRT will be an annexure containing all the comments made by interested and affected parties during the pre-application process. ND will meet with Deon Pienaar who will bring him up to date on the process. KJRC submissions should be made direct to CES. Other affected parties are to be identified and encouraged to officially participate and respond. **GM/ND**
- Beach Phase 1 : Nothing to add.
- Spit - Emergency : Nothing to add.

Roads:

- Entrance : The Bus shelter is now complete and a rubbish bin will be provided by The Links. The landscaping will be completed once there is clarity from Mawethu and the schedule of works has been received. Technical committee met with Mawethu Civils who have stated their intention to complete the project as soon as possible. The signage has not yet been replaced and the water connection works are incomplete. **GM**
- George Road Car Park: Nothing to add. **GM**
- CCTV Security Cameras : Above 98% performance continues to be maintained. Feedback reports are being received regularly. DT attended the last St Francis Police Sector Forum meeting and will continue to do so in place of WF as this is the forum to check results with all security organisations represented and improve reporting procedures. SAPS are very happy with the contribution that the CCTV is making to security. **DT/GM**
- Sea Vista Pathway : The design has been revised to keep the project within budget. GM and NA have met with the preferred bidder. A letter of intent will go to the successful contractor in the next two days and an award of contract made following the meeting with KWFCDT on Wednesday. It is hoped that the contractor will be able to begin next week. The first payment to the Ocean Smile mosaic team has been made and ten mosaics are complete. A proposal is to be sent to KWF on behalf of Ocean Smile to secure funding to start up a small business. A vote of thanks to all those in the community who donated materials and space for this project which saved considerable costs. **GM/NA**

7.2 Association Projects :

- **Village Common and Erf 554**: NA hopes to have the Leighton Hulett memorial moved from its present position to the portion of Erf 52 where it will be more visible.
- **Interim CBD Improvement and Roads**: Nothing to add

7.3 Funding :

- SFBRHOA funding
- KJRC Funding
- Port Dredging
- KLM Funding
- Govt Grant funding applications –KLM will be submitted a claim for the spit revetment project.

NA

- EPWP Programme
- DEDEAT Infrastructure budget - of the R20 million – R10 million has been allocated to St Francis Bay.

8. Community Issues :

- Storm Water Drains : Nothing to add.
- Transfer Station / Recycling Depot :
NA continues to work with the KLM re the management of this site. **NA**
- Illegal Dumping and Plot Clearing: Nothing to add.
- Planning : Alderman Rheeder is now heading up Planning and is re-assessing all Municipal properties, public open space and servitudes.
- Plot Clearing : A sub-committee through the Association will be formed to focus on this and mobilise this throughout particularly in the Santareme area.
- Sewerage : Piri from Big Time Taverna contacted WF about his ongoing difficulties with running his restaurants using conservancy tanks. Sewerage overflowing into the surrounding area and the Canals pose a serious health risk. WF discussed the issue with KLM leadership, and a joint initiative was agreed to establish the cost of conversion of the island (Mayotte Circle and Canal Harbour area) to the water borne sewerage. Eddie Oosthuizen (KLM) will look for plans and Bill of Quantities from a decade ago for this area. KLM are keen to reduce the cost of the honey sucker service. This could be a pilot for a street by street initiative in future. The original drawings will need to be updated by an engineer. WF will contact Johan van der Mescht (Aurecon) and Chris Roberts (retired from Aurecon) for their input.
- Water infrastructure : The Association will be putting pressure on the KLM to replace failing water infrastructure.

10 Other Committees

- SFBRHOA : By-laws to be applied governing the use of the municipal land at the Cove. Community braai facilities are available at Granny's Pool. **SPT**
- KJRC : ND will meet with Deon Pienaar this week as previously noted.
- Santareme: Plot clearing remains a priority for this sub-committee. **ND**
- The Police Forum : This forum is an important platform for the CCTV reporting. DT will attend these meeting in place of WF. The AGM will be held in August – date to be advised.
- Tourism : Consideration should be given to motivating the moved of the control of Signage from Tourism to the Aesthetics committee.
- D.V.G : The NSRI donated their fire-fighting equipment to DVG and some additional equipment has been purchased. DVG members have been given a basic training course on fire-fighting and related services (road/traffic control), which qualifies them for assisting with such emergencies and have been accredited with the necessary authorisation to participate. **LA/DH**
- Ward Committee : Funds will be available for road curb signage. NA will list the streets in the village and a volunteer is needed to do this for the canals. NA and GM attended the Mayoral feedback meeting on behalf of the SFPO.
- Sea Vista : Nothing to add.
- Cape St Francis : Nothing to add.
- St Francis Business Forum : The KLM is conducting its LED strategy, and a local business forum could be formed on the back of this.
- Levy Relief Programme : Applications continue to be processed..
- Aesthetics Committee : Nothing further to add.

11 General

11.1. The SFPO continues to explore ways to engage with the CRA and explore ways to resolve its concerns with the SRA, as specified in both its Court Motion and Public Meeting held on 17 December, 2018. All communication will be done without prejudice. **WF**

Next Meeting Friday 6th September 2019 – 11 a.m. – SFPO office