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**MINUTES OF ST FRANCIS PROPERTY OWNERS COMMITTEE MEETING
Monday 13th May 2019 – SFPO Office**

Present:– W Furphy (WF); L Aitken (LA), G Miller (GM), C Gray (CG); N Dyer (ND); N Aitken; P Pezarro (PLP); S Picton-Turbervill (SPT); D Harpur (DH) **ACTION**

1 Welcome

2 Apologies

D Truter (DT)

3 Confirmation of the Previous Minutes

Proposed by DH and seconded by NA

4 Matters arising from the Previous Minutes of Meeting

5 Finance :

- The financial statements for both March and April were presented by PLP. **PLP**

Membership :

- Paid up Association memberships stand at 375. An ongoing membership drive is being undertaken. A reminder letter has been sent to those that have not renewed their membership for this year. Reminders are included in all newsletters. **LA**

6 Marketing and Communication :

6.1 Budget

6.2 Database

6.3 Website & Social Media :

- The websites for the SFPO Association and NPC have been combined and refreshed with the focus on SRA projects.
- A direct marketing campaign to boost membership is to be initiated. Corporate memberships to be encouraged. The next financial year is 1 October and a campaign needs to be mounted ahead of this time. Membership appeal could be a banner headline on all newsletters. **LA**
- the bi-monthly shorter newsletter has been well received. These to be alternated between Association news and NPC news.

7. Technical

NPC Projects

River, Spit and Beach –

- Phase 1 : A small revetment repair is taking place in the Aldabarra Run area. **GM**
- Phase 2 : The EIA for the River, Spit and Beach restoration is underway. The Pre-

application scoping phase is ongoing. The draft Scoping Report was presented at a public meeting is planned for 15 April at 17h30 at St Francis Links. The first public meeting within the official scoping phase will take place within the next month.

Roads –

- The entrance upgrade project is underway but the contractor, Mawethu Civils are behind on their projected timeframe for completion. The quality of the work is acceptable. Penalties will be imposed if need be. A meeting will take place with the contractor within the next week.
- George Road Parking project has received a R200 000 donation from local residents and commitment has been received from KLM to slurry George Road and Liege Road. Work will go ahead to pave the parking area with sand bag or gabion protection on the beach. Tenders will be invited within the next 10 days.

GM

CCTV Security Cameras -

- Crime stats show that the cameras are being effective. A hand over has not yet been signed off and a formal meeting is planned this week with Atlas Security.

DT/GM

Sea Vista Pathway Project:

- Engineer's draft drawings have been submitted and the final drawings should be submitted by the end of this week. Contractors are being sought which will comply with the terms as set out by the KWF Trust. An Expression of Interest document will be prepared and circulated. An art competition is to be launched to gather drawings from which mosaic designs will be created to be inlaid into the pathway. Boundary issues are being addressed with one resident whose boundary fence has encroached into the servitude.

GM/NA

Association Projects :

Village Common : There is no progress to report on the transfer of this property from Dept of Public Works to the KLM.

Erf 554 Parking : Nothing to add.

NA

- **Interim CBD Improvement :** Certain road work projects have been carried out by the KLM including the slurring of the Ann Avenue car park and the sidewalk pavements around the CBD.

Funding :

Contributions to be collected from the following:

- SFBRHOA Funding – The dredging budget R1.4 mil.
- KJRC Funding – each community has been asked for commitment and to put collection processes in place. An increase in river permit fees is to be motivated to the KLM.
- Port Dredging – from an environmental perspective this has not been pushed at this stage.
- KLM Funding.

SPT

ND

Alternatives to be investigated :

- Govt. Grant Funding Application– we have agreed with KLM to package smaller projects for fund applications.
- Application is to be made by KLM to DEDEAT and National Treasury for assistance with the restoration of the Spit and Beach.
- Kouga Wind Farm are currently considering funding the possible upgrade of the God's

Acre precinct on Tarragona Road for use as a formal taxi rank in Sea Vista.

8. Community Issues :

- Storm Water Drains : Nothing to add.
- Sewerage : Work on the upgrade of the sewerage works is underway.
- Transfer Station / Recycling Depot :
The recycling contractor has been appointed and the site is now being managed.
- Illegal Dumping and Plot Clearing: Nothing to add.

NA

9. Third Party Project Funding

- National Treasury : KLM have approved appointment of Magistrate Swanepoel to submit an application to Treasury and Provincial Government for the R37 million for PRDW design for the spit.
- Oceans to Coast : Nothing to report.
- Phakisa : Nothing to report.
- St Francis Links : Nothing to add.
- The Port : Nothing further.
- Donations : Nothing to add.
- Kouga Wind Farm : Nothing to add.

10 Other Committees

- SFBRHOA : The SFBRHOA are looking for a new Finance Director on their board as Richard Foulds is stepping down. **SPT**
- KJRC : Licence stickers by-law states that 2 stickers are required and this will be enforced. The by-law for tubing states that a straight line only is allowed and this will be enforced. Ben Rheeder will be asked to intercede on the matter of the property at the top of the Kromme (zoned Agricultural) which is being developed as a commercial events venue as the zoning does not allow for this. **ND**
The KJRC and SFBRHOA will request a by-law review with Municipality in early July. **SPT/ND**
- Santareme: The aesthetics guidelines for Santareme do allow for houses to be painted white but not for black roofs. **DH**
- The Police Forum : Nothing to add.
- Tourism : Nothing to add.
- D.V.G : Nothing to add.
- Ward Committee : Meeting dates to be clarified.
- Sea Vista : Nothing to add.
- Cape St Francis : Nothing to add.
- St Francis Business Forum : The structure to set this up is being investigated.
- Levy Relief Programme : Nothing to add.

11 General

11.1 A second meeting with representatives of the CRA is planned for 17 May 2019.

WF

There being no further business WF closed the meeting by thanking all for attending.

Next Meeting Friday 7th June 2019 – 11 a.m. – SFPO office

Apologies from Norman Dyer. Louis Fouche will attend in his place.