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**MINUTES OF ST FRANCIS PROPERTY OWNERS NPC DIRECTOR'S BOARD MEETING
Monday 13th May 2019**

Present:– W Furphy (WF); G Miller (GM), M Scheckter (MS); L Aitken (LA); D Pienaar (DP); C Gray (CG); P Mountford (PM); P Pezarro (PLP); S Smith (SS) **ACTION**

1 Welcome

2 Apologies

D Truter (DT); C Northwood (CN); G Vorster (GV)

3 Confirmation of the Previous Minutes

Proposed by GM and seconded by CG.

4 Matters Arising from the Previous Meeting.

5 Finance :

5.1 Statutory -

5.2 Fund Raising

ALL

- SFBRHOA – Provision has been made for funds to be set aside for the past two financial years.
- KJRC Funding – Funding commitments from KJRC members was pursued at their meeting of 7 February.
- Port Dredging.
- KLM Funding.
- Alternatives to be investigated :
 - Govt. Grant Funding Application – SFPO will be working with KLM during the next 6 months to submit applications to Government (DEDEAT & National Treasury) for funding for the spit and beach project.
 - Private contribution eg building a commercial pier in place of a groyne.
 - Bank loan with SRA levy as security.

5.3 Financial Reports – SS presented financial report for April.

SS

- The April collection figures for SRA Levy have been received and invoiced to KLM. The collection of back payments for those incorrectly not billed for the SRA levy will be discussed with KLM.
- The dedicated bank account for the Kouga Wind Farm projects has been opened, funds deposited and the first expense paid.
- The second tranche has been paid to the contractors for the entrance

upgrade project.

- The accounting has been moved to Sage Online and purchase orders will now be raised on the accounting systems.
- The CIPC returns have been changed to the info@sfpo.co.za email address and Moore Stephens have confirmed that payments are due annually on the anniversary of registration which is July.
- Moore Stephens have requested a copy of the original VAT registration certificate to ascertain from when VAT can be claimed. Tax experts have been consulted. A summary of their opinions has been prepared by GV and will be distributed after the meeting. A directive is to be requested from SARS and the KLM consulted. PM will investigate further through his tax experts.
- The hand over from P Pezarro to S Smith is complete except for the release of payments and the reconciliation of the two sets of accounts.

SS/PLP

6. **Marketing and Communications :**

6.1. **Database and Marketing Systems :**

LA

- A new website has been designed incorporating both the Association and the NPC. It is now up to date.

7 **Administration –**

7.1 **Banking –** A separate bank account has been set up for Kouga Wind Farm projects.

7.2 **Employees –** Nothing to add.

7.3 **Plant, Equipment and Materials –** Nothing to add.

8. **Infrastructure**

8.1 **NPC Projects**

River, Spit and Beach –

- Phase 1 : A small revetment repair is taking place in the Aldabarra Run area. **GM**
- Phase 2 : The EIA for the River, Spit and Beach restoration is underway. The Pre-application scoping phase is ongoing. The draft Scoping Report was presented at a public meeting on 15 April at 17h30 at St Francis Links. The project is now in the official scoping phase. CES were complimented on their professional handling of the project so far. **GM/DP**
- CES has had a meeting with DEDEAT. The Department has acknowledged that the EIA process is for the approval of the long term coastal protection infrastructure. Another public meeting will be held within the next 3 weeks.
- The Board will consider an independent review of both the Advisian and CES reports.

8.2. Roads –

GM/CN

- The entrance upgrade project is underway but the contractor, Mawethu Civils are behind on their projected timeframe for completion. The quality of the work is acceptable. Penalties will be imposed if need be.

- Certain road work projects have been carried out by the KLM including the slurring of the Ann Avenue car park and the sidewalk pavements around the CBD.
- George Road Parking project has received a R200 000 donation from local residents and commitment has been received from KLM to slurry George Road and Liege Road. Work will go ahead to pave the parking area with sand bag/gabion protection on the beach. Tenders will be invited within the next 10 days.

8.3 CCTV Security Cameras -

- A hand over has not yet been signed off and a formal meeting is planned this week with Atlas Security.

GM/DT/CG

8.4 **Non-NPC Projects**

- 8.2.1. Storm Water Drains: Nothing to Add.
- 8.2.2. Sewerage: Nothing to add.
- 8.2.3. Internet infrastructure: Nothing to Add.
- 8.2.4. Cell Phone Infrastructure: Nothing to Add
- 8.2.5. Sea Vista Pathway – The project is now underway.
- 8.2.6. Temporary Recycling Depot – The recycling company has now been appointed by the KLM. The site management has improved.

9. **General**

9.1. Environmental Monitoring Committee : The formation of such a committee has been suggested to give guidance to the NPC (only) on environmental matters. This committee cannot have any influence over CES who must maintain their independence and objectivity in conducting the EIA. Interested parties bringing different expertise to the committee are to be invited to participate. WF will discuss with Maggie Langlands and conclude whether such an advisory committee role would be worthwhile. **WF**

9.2. A second meeting with representatives of the CRA is planned for 17 May 2019.

Next Meeting Friday 7th June 2019 – 9am – SFPO office