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**MINUTES OF ST FRANCIS PROPERTY OWNERS COMMITTEE MEETING  
Monday 8<sup>th</sup> April March 2019 – SFPO Office**

**Present:**– W Furphy (WF); L Aitken (LA), G Miller (GM), C Gray (CG); N Dyer (ND); N Aitken; P Pezarro (PLP); Louis Fouche (LF) **ACTION**

**1 Welcome**

WF welcomed committee and Louis Fouche standing in for Simon Picton Turbervill for SFBRHOA

**2 Apologies**

D Harpur (DH); S Picton-Turbervill (SPT); D Truter (DT)

**3 Confirmation of the Previous Minutes**

Proposed by ND and seconded by GM

**4 Matters arising from the Previous Minutes of Meeting**

**5 Finance :**

- The financial statements for both March were presented by PLP. **PLP**

**Membership :**

- Paid up Association memberships stand at 358. An ongoing membership drive is to be undertaken. A reminder letter will be sent to those that have not renewed their membership for this year. Reminders are included in all newsletters. **LA**

**6 Marketing and Communication :**

6.1 Budget

6.2 Database

6.3 Website & Social Media :

- The websites for the SFPO Association and NPC have been combined and refreshed with the focus on SRA projects. A page has been added for St Francis Associations under which the Kromme Joint River Committee have been included. Testimonies from satisfied residents to be sought for our Facebook page. **LA**

- the Spar have agreed to allow the SFPO to have its own noticeboard in the Spar for all related news and notices. **NA**

- A direct marketing campaign to boost membership is to be initiated. Corporate memberships to be encouraged **LA**

**7. Technical**

**NPC Projects**

River, Spit and Beach –

- Phase 1 : A small revetment repair is taking place in the Aldabarra Run area. **GM**
- Phase 2 : The EIA for the River, Spit and Beach restoration is underway. The Pre-

application scoping phase in ongoing. The draft Scoping Report has been prepared and will be presented at a public meeting is planned for 15 April at 17h30 at St Francis Links. The public have until 29 April to comment after which CES will lodge their application and the official process will commence. The article and advertisement to be sent to St Francis Today. It has appeared on Chronicle, Herald, website and Facebook

Roads –

- The entrance upgrade project is underway. Mawethu Civils is comfortable that the project will be completed on time with the road opened by Easter. The Links have asked for confirmation of approval from all departments. **GM**
- George Road Parking project has received a R200 000 donation from local residents and commitment has been received from KLM to re-slurry George Road. Work will go ahead to pave the parking area with sand bag protection on the beach. CN and GM will meet with Athol Hodgkinson to get quotation for the road surfacing testing required for the engineering design. Planning for the George Road access project needs to take into consideration the stock piling of rocks and repair works **DT/GM**
- Slurrying Ann Avenue car park, Spar/CBD pavements upgrade and the taxi turnaround opposite the Golf Course are being considered by KLM as short term projects.

CCTV Security Cameras -

- The software and analytics systems are still to be finally reviewed and approved. **GM**
- The SAPS have access to the information from Atlas Security and can view footage at Calibre Security's office. Measures to ensure that practical processes are being put in place are under review. SAPS stats show crime has reduced quite considerably.

Sea Vista Pathway Project:

- The contract is in place. The inception meeting is on Friday April 12. A VAT invoice has been requested for the first tranche. NA is the project manager with Pietersen Engineering as engineer overseen by Crag Northwood for NPC. **GM/NA**

**Association Projects :**

**Village Common :** There is no progress to report on the transfer of this property from Dept of Public Works to the KLM **NA**

**Erf 554 Parking :** DEDEAT stopped the removal of the endangered plant species from this Erf. NA is negotiating with the Department on this.

**Interim CBD Improvement :** NA is working with the KLM on the temporary improvement of road sides and aesthetics around the CBD until the NPC CBD upgrade plan can be implemented through the SRA Levy

**Funding :**

Contributions to be collected from the following:

- SFBRHOA Funding – the value of the sand being pumped on to the beach is being evaluated **LF**
- KJRC Funding – each community has been asked for commitment and to put collection processes in place. An increase in river permit fees is to be motivated to the KLM **ND**
- Port Dredging
- KLM Funding

Alternatives to be investigated :

- Govt. Grant Funding Application– we have agreed with KLM to package smaller projects

for fund applications

- Application is to be made by KLM to DEDEAT and National Treasury for assistance with the restoration of the Spit and Beach
- Kouga Wind Farm are currently considering funding the possible upgrade of the God's Acre precinct on Tarragona Road for use as a formal taxi rank in Sea Vista.

8. **Community Issues :**

- Storm Water Drains : Nothing to add.
- Sewerage : Work on the upgrade of the sewerage works is underway.
- Transfer Station / Recycling Depot :  
The contract with the appointed service provider has been signed but the project has not yet been properly implemented which is a concern as the site is not being controlled or managed. NA is liaising with KLM for better management. GM is to look into the possibility of the Municipal or other service provider's chipper being brought to site to deal with the build-up of garden refuse/bush cuttings and/or the feasibility of purchasing a machine.
- Illegal Dumping and Plot Clearing: Letters have been sent by KLM to plot owners to clear plots.

NA

9. **Third Party Project Funding**

- National Treasury : KLM have approved appointment of Magistrate Swanepoel to submit an application to Treasury and Provincial Government for the R37 million for PRDW design for the spit.
- Oceans to Coast : Nothing to report.
- Phakisa : Nothing to report.
- St Francis Links : The Links are actively clearing plots which might present a fire hazard and have purchased a chipper.
- The Port : Nothing further.
- Donations : Nothing to add.
- Kouga Wind Farm : Nothing to add.
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10 **Other Committees**

- SFBRHOA : A new clerk has been appointed in the Harbour office. Dredging will cease over the holiday period and re-commence in May. 2 Patrol men will be on duty of the holidays. Budgets for boat licensing were submitted in February. LF
- KJRC : Budgets for boat licensing were submitted in February. ND  
- The three associations (SFPO, KJRC and SFBRHOA) to request a budget review with WF Municipality before end of April. WF will request this. WF
- Santareme: Nothing to add DH
- The Police Forum : SAPS reported incidents of crime have reduced considerably. CCTV is thought to be a deterrent. NA/WF
- Tourism : KLM are aiming to make Kouga the Events Capital of SA.
- D.V.G : Nothing to add
- Ward Committee : Water bursts and deteriorating water infrastructure will be highlighted for action as soon as possible. Deon Pienaar has information relevant to this. LF to contact him before the next meeting. A decision on what to request for next year's discretionary spend of R25 000 for St Francis Bay needs to be made. LF/WF/NA
- Sea Vista : A possible taxi rank at God's Acre is being designed with a view to get funding

from Kouga Wind Farm.

- Cape St Francis : Nothing to add.
- St Francis Business Forum : The structure to set this up is being investigated.
- Levy Relief Programme : Levy relief funds are to be paid monthly to those applicants who have been granted relief and reviewed annually. **DT**

**11 General**

- The SFPO continues to explore ways to engage with representatives of the CRA and understand and address its concerns with the SRA, as specified in both its Court Motion and Public Meeting held on 17 December, 2018. All communication will be done without prejudice. **WF**

There being no further business WF closed the meeting by thanking all for attending.

**Next Meeting Monday 13th May 2019 – 11 a.m. – SFPO office**