



115 ST FRANCIS DRIVE,  
ST FRANCIS BAY,  
6312  
Tel: 042 294 0594  
Email: [contact@sfpresidents.org](mailto:contact@sfpresidents.org)  
Website: [www.stfrancispropertyowners.co.za](http://www.stfrancispropertyowners.co.za)

PO Box 18,  
St Francis Bay,  
6312

**MINUTES OF ST FRANCIS PROPERTY OWNERS COMMITTEE MEETING  
Friday 8<sup>th</sup> February 2019 – SFPO Office**

**Present:**– W Furphy (WF); L Aitken (LA), G Miller (GM), D Truter (DT), C Gray (CG); N Dyer (ND); D Harpur (DH); N Aitken; S Picton-Turbervill (SPT); P Pizarro (PLP) **ACTION**

**1 Welcome**

WF welcomed committee.

**2 Apologies**

**3 Confirmation of the Previous Minutes**

Proposed by ND and seconded by DT

**4 Matters arising from the Previous Minutes of Meeting**

**5 Finance :**

- The financial statements for both December and January were not prepared in time and will be circulated within the next week. **PLP**

**Membership :**

- Paid up Association memberships stand at 326. An ongoing membership drive is to be undertaken. A list of members will be circulated to all committee members. **LA**

**6 Marketing and Communication :**

6.1 Budget

6.2 Database

6.3 Website & Social Media :

- A Payfast facility is now available on the website for online membership payments.
- The websites for SFPO Association and NPC have been combined and refreshed.
- Social media is a medium of choice for many property owners, and it needs to be used more extensively in addition to the emailed newsletter.

**LA**

The newsletter is being sent on a bi-weekly basis in a concise format.

- An online boat licensing payment and database facility is being researched for the Riparians. ND will pass contact details of KJRC member who will be able to assist to SPT.

**SPT/ND**

- The KJRC will add a drop down page on the SFBRHOA website. LA will speak to Colin Watt re this extension. The boat licence link should also be on the SFPO website.

**ND/LA**

**7. Technical**

**NPC Projects**

River, Spit and Beach –

- Advisian have sent their final report on the Spit. Work on the Advisian detailed design will **GM**

only commence towards the end of the year.

- The EIA is underway. The EOH scoping report is under review and we should receive this next week. ND will ensure that the information is disseminated to all members of the KJRC for their comment. The official public meeting should take place toward end of February or early March. The process should be completed by the end of November. **GM/ND**
- The Advisian design for the beach revetment has been submitted to the KLM.
- The KLM has now employed an Environmental Officer in the Social Services Department who will take over the responsibility for beaches.

Roads –

- Tenders closed last week for improvement to the entrance at the Links circle. Amended figures from the preferred bidder are expected later today and will be circulated to the Board for approval. These figures will be presented to the Links ahead of Monday's Board meeting. **GM**
- The Taxi Association has been consulted. We are engaging with the KLM regarding creating a workable taxi rank area for Sea Vista and the industrial sites.

CCTV Security Cameras -

- Greg Miller will complete the sign off of the full complement of cameras within the next month. The analytics are still being refined. **DT/GM**
- CCTV footage has already been useful to the SAPS in their investigations of various cases. Only the SAPS have access to the information from Atlas Security. Measures to ensure that practical processes are being put in place are under review.

**Association Projects :**

**Village Common :** Nothing to add

**Erf 554 Parking :** Nothing to add

**Sea Vista Pathway Project:**

We received the Kouga Wind Farm Trust contract this week. There are changes to be made which will be returned to them as soon as possible. This project should commence after 20<sup>th</sup> February. **GM/NA**

**Beaches and car parks:**

Nothing to add

**Recycling Depot :**

The KLM have gone to tender to manage the recycling depot and we understand a preferred bidder has been identified and will commence running our depot shortly. A vote of thanks was given to Nigel Aitken for his efforts. **NA**

**Funding :**

Contributions to be collected from the following:

- SFBRHOA Funding
- KJRC Funding
- Port Dredging
- KLM Funding

Alternatives to be investigated :

- Govt. Grant Funding Application– we have agreed with KLM to package smaller projects

- for fund applications **GM**
  - State Lottery
  - Kouga Wind Farm
  - DEDEAT
8. **Community Issues :**
- Storm Water Drains : Nothing to add.
  - Sewerage : Work on the upgrade of the sewerage works is underway.
  - Transfer Station : discussed under point 7.
  - Illegal Dumping and Plot Clearing: Ways and means to enforce plot clearing is to be prioritised this year due to the threat of fire. Ways to combat illegal dumping also need to be identified. The issue to be highlighted at Ward Committee meetings as many of the areas needing to be cleared are public open space or municipal property. The by-law covering bush clearing, camping etc is to be requested from Lee-Ann Opperman so that this can be used to enforce the clearing of plots by plot owners. **NADH**
9. **Third Party Project Funding** **WF**
- National Treasury : Nothing to report..
  - Oceans to Coast : Nothing to report.
  - Phakisa : Nothing to report.
  - St Francis Links : The Links are actively clearing plots which might present a fire hazard
  - The Port : Nothing further.
  - Donations : Nothing to add.
  - Kouga Wind Farm : Nothing to add.
- 10 **Other Committees**
- SFBRHOA : The locking and unlocking of the ablutions in the canal area are to be managed by the SFBRHOA. **SPT**
  - KJRC : Nothing to add. **ND**
  - Santareme: A meeting is to take place today at the Links at 2 p.m. with those that have offered to serve on this committee to begin planning the way forward for bush clearing, roads and the style of the village. Crime has escalated in Santareme recently and some residents are making progress towards privately funding CCTV. **DH**
  - The Police Forum : SAPS reported that crime during the December season was quieter than usual possibly due to the CCTV surveillance. Fewer incidences of vandalism were noted.
  - Tourism : Peet Kemp has taken over as Chairman of St Francis Tourism.
  - D.V.G : They were congratulated for their efforts during the December 18 fire disaster and the chimney fire on 25<sup>th</sup> December in Ann Avenue. The KLM have agreed to provide volunteers with formal fire-fighting training. Proper fire-fighting equipment particularly clothing and signage is to be purchased.
  - Ward Committee : Nothing to add.
  - Sea Vista : Nothing to add.
  - Cape St Francis : Nothing to add.
  - Kouga Business Forum : Formation of a St Francis Business Forum is on the agenda for this year.
  - Levy Relief Programme : Levy relief funds are to be paid monthly into the Kouga Municipal accounts of those applicants who have been granted relief and reviewed **DT**

annually. A few more applications have been received.

**11 General**

- The SFPO continues to explore ways to engage with the CRA and understand and address their concerns with the SRA, as specified in their Court Motion and Public Meeting held on 17 December, 2018. All communication will be done without prejudice. The Board and Committee are to be kept informed of all such communication.
- WF organised a business networking meeting recently held at The Links to introduce a German municipal delegation who are partnering with the Kouga Municipality with a focus on energy solutions – one of these is solar power. The KLM will look into amending their policy to embrace such projects.

There being no further business WF closed the meeting by thanking all for attending.

**Next Meeting Friday 8<sup>th</sup> March 2019 – 11 a.m. – SFPO office**