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**MINUTES OF ST FRANCIS PROPERTY OWNERS COMMITTEE MEETING  
Friday 7<sup>th</sup> December 2018 – SFPO Office**

**Present:**– W Furphy (WF); L Aitken (LA), P Pezarro (PLP); G Miller (GM), D Truter (DT), S **ACTION**  
Picton-Turbervill (SPT); C Gray (CG); N Dyer (ND); D Harpur (DH)

**1 Welcome**

WF welcomed committee.

**2 Apologies**

N Aitken

**3 Confirmation of the Previous Minutes**

CG proposed and seconded by GM

**4 Matters arising from the Previous Minutes of Meeting**

**5 Finance :**

The financial reports for November 2018 were presented by PLP and accepted. **PLP**

- Association memberships for the next financial year were due from 1 October. Another dedicated mail shot will be sent out to the Mail Chimp database to remind property owners to pay their membership.
- SRA Relief Fund has been added to the Balance Sheet with donations received.

**6 Marketing and Communication :**

6.1 Budget

6.2 Database

6.3 Website & Social Media :

- Pam Golding to be invited to place their Business Information Guide information on the SFPO and SFBRHOA websites.

- A Payfast facility is now available of the website for online membership payments.

- A webcam real time image to be considered for the website

7.4 Signage – The flag is to be flown over the season to promote the office. The SFBRHOA are happy for Subscriptions to be accepted at the Riparian office during the holidays as they are open 7 days a week.

**7. Technical**

**NPC Projects**

**Phase 1 - Beach**

The revetment failure between Ralph Rd and Ann Ave will be repaired by the KLM.

**Spit – emergency buttress**

The emergency repair work is now under the direct project management control of KLM's ECO Frank Silberbauer. The SFPO NPC will focus on Phase 2.

#### **Phase 2 - Beach, River & Spit:**

- EOH Coastal and Environmental Services have been appointed for the EIA for Phase 2 and the 12 month contract has been signed. The first site meeting is scheduled for 18 December and EOH will give a presentation at the Meeting following the SFPO Association AGM on 20 December.
- Advisian have now been commissioned to do a preliminary design for the revetment structure along the spit that will be incorporated into their long term coastal protection plan.
- It seem that the Port dredging would be the cheapest source of sand for the beach nourishment and this is being further investigated.
- The additional funding of R10 mill from DEDEAT for St Francis Bay for EPIP (Environmental Protection and Infrastructure Projects) budget will be spread over 5 years for upgrades of boardwalks, life savers and ablution amenities etc.

#### **Roads:**

- The SF Links have requested that the SFPO Technical team engage with the relevant taxi association before proceeding to ensure that the embayments will be used as envisaged. The liaison rests with the KLM. We understand that the original taxi rank was located at God's Acre in Sea Vista. We will investigate the reinstatement of this facility. This facility services both Sea Vista and the industrial sites.
- The second priority is the CBD upgrade and cycle track from Sea Glades to Harbour Road. :nhabit Architectural Services (Kirsten Thompson) has been contracted to produce a high level plan with visuals to be presented at the public meeting.

#### **Security Cameras:**

- Final changes to the contract are being finalised this week.
- Almost all poles have been installed and most of the cameras and connections are installed. Pole signage needs to be finalised within the next few days. A workshop for all parties in the St Francis Bay security industry including Neighbourhood Watch was conducted so that everyone is fully briefed on the operational aspects of the CCTV system.
- The Santareme sub-committee, under the chairmanship of SFPO Committee member David Harpur, are exploring ways for their community to join the CCTV project.

#### **Association Projects :**

##### **Sea Vista Pathway Project:**

The KLM has registered the formal servitude. They are now working to clear the bush to make the area ready for construction work to commence in January.

##### **Water Reticulation System :**

A motivation is to be prepared by the Technical committee for KLM to commission a report for the system in the lower half of the Canal area where the pipes need to be replaced so that it can be included in the IDP.

##### **Beaches and car parks:**

The ablution blocks have been renovated by the KLM in time for Season. Smhart Security has agreed to lock the three ablutions at night and re-open them in the morning

in an attempt to stop vandalism. They are to be requested to do the same for the small boat harbour, pump house and the Cove after the holidays.

The car parks and beach facilities are ready for the December season.

The George Rd car park has been resurfaced.

The stair access to Ann Avenue has not yet been reinstated pending the return of the sand to the beach.

**Recycling Depot :**

A temporary Recycling depot at the Municipal yard has been established for the 6 week holiday period and two local men have been employed to manage the site.

**Traffic Signage on R330 :**

Correct signage has now been erected along the R330 from Humansdorp through to Cape St Francis.

**Weight Limitations on Canal Bridges :**

The KLM have agreed to conduct an assessment and erect appropriate weight limitations signage on each bridge.

A vote of thanks was given to Nigel Aitken for his efforts to get this work completed in time.

**Funding :**

The Extract from the St Francis Bay SRA Motivation and Business Plan was tabled. Contributions to be collected from the following:

- SFBRHOA
- KJRC Funding – A proposal has been suggested for the funding for the upgrade of the God's Acre precinct to incorporate a taxi rank
- Port Dredging – as discussed under Technical
- KLM Funding – Funding the emergency repairs to the spit through appointment of PRDW

Alternatives to be investigated :

- Govt. Grant Funding Application– we have agreed with KLM to package smaller projects for fund applications
- State Lottery
- Kouga Wind Farm
- DEDEAT

8. **Community Issues :**

- Storm Water Drains : Nothing to add.
- Sewerage : Work on the upgrade of the sewerage works is underway.
- Transfer Station : A recycling depot has been established – see Community projects

**Third Party Project Funding**

- National Treasury : Nothing further to add.
  - Oceans to Coast : Nothing to report.
  - Phakisa : Nothing to report.
9. • St Francis Links : The Links are considering contributing to the upgrade of the Village entrance.

- The Port : Nothing further.
- Donations : Nothing to add.
- Kouga Wind Farm : Nothing to add.

## 10 Other Committees

- SFBRHOA : The pump house conversion is complete and the ablutions open for use. Preparations are in place for the holiday season. **SPT**
- KJRC : The problem of infringements at the property at the top of the Kromme has not been addressed by DEDEAT. A meeting is to be set up with KLM early in the new year to address this and other issues. **ND**
- Santareme: A document is being prepared for a limited SRA application and support is being gathered. The projects being discussed are CCTV, plot clearing (reduced fire risk) and road/street improvements. An announcement to this effect is being prepared for the AGM meeting on 20 December. A meeting will be called before the AGM to decide whether to launch the SRA voting process at that meeting or later, and to form the sub-committee. The theme for Santareme continues to be debated. Santareme representatives will need to be appointed to the Technical committee. **DH**
- The Police Forum : Nothing to add.
- Tourism : Nothing to add.
- D.V.G : Nothing to add.
- Ward Committee : Nothing to add.
- Sea Vista : Nothing to add.
- Cape St Francis : Nothing to add.
- Kouga Business Forum : A St Francis Business Forum will be discussed in the new year **WF**
- Levy Relief Programme : Donations have been received. The first applicant has been processed and approved. This will be reviewed annually. The programme is to be promoted in the newsletter for both donors and applicants. **DT**

## 11 General

1. The CRA are holding a public Meeting on 17<sup>th</sup> December at 11 a.m. at the St Francis Bay Bowling Club. SFPO will be represented.
2. The SFPO Association AGM is on 20<sup>th</sup> December 2018 to be followed by the SFPO NPC Meeting.  
EOH will be at the NPC meeting to discuss the EIA for Phase 2  
Kirsten Thompson of :nhabit will attend to answer questions on the Roads plan.

There being no further business WF closed the meeting by thanking all for attending.

**Next Meeting Friday 11<sup>th</sup> January 2019 – 11 a.m. – SFPO office**