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MINUTES OF ST FRANCIS PROPERTY OWNERS COMMITTEE MEETING
Friday 11th January 2019 – SFPO Office

Present:– W Furphy (WF); L Aitken (LA), G Miller (GM), D Truter (DT), C Gray (CG); N Dyer (ND); D Harpur (DH); N Aitken **ACTION**

1 Welcome

WF welcomed committee.

2 Apologies

S Picton-Turbervill (SPT); P Pezarro (PLP)

3 Confirmation of the Previous Minutes

Two corrections were noted :

- Phase 2 Port dredging – this should read that although this is the cheapest source of sand, this is not sufficient and sand will still be required from the river. **LA**
- Funding – KJRC – the note A proposal has been suggested for the funding for the upgrade of the God's Acre precinct to incorporate a taxi rank has nothing to do with KJRC and should be shown as a separate bullet point

ND proposed and seconded by DT

4 Matters arising from the Previous Minutes of Meeting

5 Finance :

- PLP is away so the financial statements for December will be made available once Paul returns in mid-January.. **PLP**

Membership :

- Paid up Association memberships stand at 319. Another membership drive is to be undertaken. A list of members will be circulated to all committee members. **LA**

6 Marketing and Communication :

6.1 Budget

6.2 Database

6.3 Website & Social Media :

- A Payfast facility is now available on the website for online membership payments.
- Progress and successes of CCTV project are to be featured in the January newsletter.
- Publicity for water scarcity and enforcement of restrictions needs to be stepped up.
- Social media is a medium of choice for many property owners, and it needs to be used more extensively in addition to the emailed newsletter.
- Shorter more focussed news releases to be sent weekly on Mail Chimp and posted on social media. **WF/LA**

- A monthly press release on the CCTV will be written.

LA/DT

7. Technical

NPC Projects

Roads:

- The contractors for improvement to the entrance at the Links circle will be asked to submit their RFP next week. The Taxi Association are being consulted prior to this. The intention is to complete this project before Easter.
- We will engage with the KLM regarding creating a workable taxi rank area (eg at God's Acre) for Sea Vista and the industrial sites.

GM

River, Spit and Beach:

- Phase 1 : Repairs to revetments at Ann Ave are required. The Beach Committee is aware of this and the applications will go to Frank Silberbauer. The homeowner next to the George Rd Car park has offered to pay for a sand bag retaining wall to protect the car park.
- Phase 2 : The EIA is underway. The first public presentation took place on 20th December. The official public meeting should take place toward mid-February. The process should be completed by the end of November. Work on the Advisian detailed Design will only commence around September.

GM

Security Cameras:

The project has been very well received by the broader community and should be fully operational by 1st February.

DT

- The contract has now been signed. 42 poles are operating with approximately 80 cameras recording. 25 are streaming to Atlas. GM will start signing off on the cameras next week. We are awaiting a report from Atlas on how many incidents and phone-throughs were recorded. The SAPS are reviewing footage for cases that have been opened. Only the SAPS have access to the information from Atlas Security. Measures to ensure that practical processes are being put in place are under review. Numbering of poles will be completed by next week.
- Enquiries have been received from various private estates and streets to join the CCTV project which will be individually funded.

Association Projects :

Village Common : The land remains the property of Public Works. CG to investigate through Department of Public Works what is status of this land other Public Works property around Sea Vista.

CG

Erf 554 Parking : This temporary parking to accommodate Spar shoppers was very successful. Application will be made to make this land available for permanent parking. A big thanks to the Village SuperSpar who paid for the poles.

NA

Sea Vista Pathway Project:

We are awaiting the final contract. The KLM have cleared most of the pathway already.

NA

Beaches and car parks:

The ablution blocks were renovated by the KLM in time for the holiday season, but the work is below standard and needs to be addressed.

NA will provide Councillor Rheeder with a list of issues to be reviewed at the next Ward Committee meeting.

NA

Sponsorship could be a solution for the upgrade of the various ablution blocks. Smhart

have been locking and unlocking these facilities each evening and morning which has helped to prevent vandalism. However solutions to the problem of vandalism need to be found. Linking of the ablution blocks to water borne sewerage is to be explored. The municipal lifeguards were complimented for their performance and dedication to duty. The new braai facilities at Granny's Pool were well received.

GM

Recycling Depot :

This was a great success and we have been told it will become a transfer station. KLM have indicated they are due to appoint a recycling service provider for Kouga region who will manage this site going forward. The committee agreed to pay a R500 bonus to Daniel Vena who was employed to manage the site over the festive season. A vote of thanks was given to Nigel Aitken for his efforts.

NA

Funding :

Contributions to be collected from the following:

- SFBRHOA
- KJRC Funding
- A proposal has been suggested for the funding for the upgrade of the God's Acre precinct to incorporate a taxi rank move
- Port Dredging
- KLM Funding

Alternatives to be investigated :

- Govt. Grant Funding Application– we have agreed with KLM to package smaller projects for fund applications
- State Lottery
- Kouga Wind Farm
- DEDEAT

8. Community Issues :

- Storm Water Drains : Nothing to add.
- Sewerage : Work on the upgrade of the sewerage works is underway.
- Transfer Station : discussed under point 7.
- Illegal Dumping and Plot Clearing: Ways and means to enforce plot clearing is to be prioritised this year due to the threat of fire. Ways to combat illegal dumping also need to be identified. The issue to be highlighted at the next Ward Committee meeting as many of the areas needing to be cleared are public open space or municipal property.

NA/WF/DH

9. Third Party Project Funding

- National Treasury : Nothing to report..
- Oceans to Coast : Nothing to report.
- Phakisa : Nothing to report.
- St Francis Links : The Links are considering contributing to the upgrade of the Village entrance.
- The Port : Nothing further.
- Donations : Nothing to add.
- Kouga Wind Farm : Nothing to add.

10 Other Committees

- SFBRHOA : The holiday season went smoothly with very few incidents reported. The increased law enforcement presence on the canals resulted in a significant improvement in adherence to canal bye-laws. Thanks to the Kouga Municipality for providing 6 law enforcement officers on the canals for the 31st December. The program of increased signage, flyer distribution and law enforcement to prevent unruly behaviour and the use of water balloons on the 31st December was successful and will be improved upon this coming December. Three cases on vandalism were reported on the canals this season. These were a damaged cistern at the pump house ablution block, forced after hours entry to the cove ablution block and removal of fence panel at Harley St bridge. Generally, a very good season compared to previous years. **SPT**
- KJRC : The problem of infringements at the property at the top of the Kromme has not been addressed by DEDEAT. A meeting is to be set up with KLM early in the new year to address this and other issues. There was very little misbehaviour during the festive season with three patrol boats on the water. The patrol officers were complimented for their courteous and efficient service. A good season overall. Payment for the October permit fees are still outstanding from the KLM. **ND**
- Santareme: A separate SRA application through the NPC is under discussion targeting submission before 1st July. CCTV installations are being discussed for various streets and private estates. A workshop is to be planned before the end of the month to strategise on collecting the SRA vote. GM, DH and WF will meet on 14 January to discuss. A printed simplified contact database is to be supplied. **DH/WF/GM**
- The Police Forum : Nothing to add.
- Tourism : Nothing to add.
- D.V.G : They were congratulated for their efforts during the December 18 fire disaster and the chimney fire on 25th December in Ann Avenue. The KLM have agreed to provide volunteers with formal fire-fighting training. Proper fire-fighting equipment particularly clothing and signage is to be purchased. **WF/GM/NA**
- Ward Committee : Nothing to add.
- Sea Vista : Nothing to add.
- Cape St Francis : Nothing to add.
- Kouga Business Forum : Formation of a St Francis Business Forum is on the agenda for this year. As a starting point, the KLM are twinning with a German Municipality and WF will assist to convene a business networking meeting. Invitations are to be extended to all interested parties. This will take place on 21 January at The Links. **WF**
- Levy Relief Programme : Further enquiries have been received. The programme is to be promoted in the newsletter for both donors and applicants. **DT**

11 General

1. The CRA held a public Meeting on 17th December at 11 a.m. at the St Francis Bay Bowling Club. SFPO was represented and agrees to follow-up facilitation with CRA committee members without prejudice. The Board is to be kept informed of all such communication.
2. The SFPO Association AGM took place 20th December 2018 followed by the SFPO NPC Meeting. Feedback has been positive and the various presentations were impactful and informative.

There being no further business WF closed the meeting by thanking all for attending.

12 Next Meeting Friday 8th February 2019 – 11 a.m. – SFPO office

