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**MINUTES OF ST FRANCIS PROPERTY OWNERS COMMITTEE MEETING
Friday 9th November 2018 – SFPO Office**

Present:– W Furphy (WF); N Aitken (NA); L Aitken (LA), P Pezarro (PLP); G Miller (GM), D Truter (DT), S Picton-Turbervill (SPT); C Gray (CG); N Dyer (ND) **ACTION**

1 Welcome

WF welcomed committee.

2 Apologies

D Harpur (DH)

3 Confirmation of the Previous Minutes

SPT proposed and seconded by NA

4 Matters arising from the Previous Minutes of Meeting

5 Finance :

The financial reports for October 2018 were presented by PLP and accepted.

PLP

- Association memberships for the next financial year were due from 1 October. The letter sent to the database has drawn a very good response with over 250 payments received so far.

6 Marketing and Communication :

- A quote has been received from Equimetrix for a property owners database custom developed for our needs and a quote for comparison has been requested from BrightGiants in Plettenberg Bay. A comprehensive database can be used collectively between the SFPO, SFBRHOA and the KJRC
- A new website is being designed incorporating both the Association and the NPC with an online subscription renewal facility. **WF/LA**
- Membership of the Association needs to be built up and corporate membership benefits developed possibly through a Business Forum/Chamber.
- The new home owners' membership information leaflet has been printed and distributed to estate agents, Canal Harbour Office and The Links.
- The use of social media mediums such as Whatsapp and Facebook is already being targeted. **LA**
- Cross pollination of information between the SFPO, SFBRHOA and KJRC to be shared on social media, website links and live links.
- A phone App (portal) to take cell phone users into our website to be investigated.
- The newsletter to be replaced eventually with shorter and more frequent news "bites" which would be more easily read.
- Signage needed to improve the visibility of the office. **NA**

7 Technical

7.1 NPC Projects

Phase 1 - Beach

Nothing to add.

Spit – emergency buttress

- The emergency repair work is now under the direct project management control of KLM's ECO Frank Silberbauer. The SFPO NPC will focus on Phase 2.

Phase 2 - Beach, River & Spit:

- EOH Coastal and Environmental Services has been appointed for the EIA for Phase 2 and the 12 month contract is to be signed today. **CG**
- Advisian have been appointed to provide a short term solution to bolster the spit which should be available by 19 November.

Roads:

SFB Entrance : Subsequent to the Links Board meeting on 19th November the design work will be finalised and the tenders will go out in second week of January for completion by Easter as a joint venture between The Links and SFPO NPC. **CG**

Security Cameras:

The Intersec contract is to being reviewed by the Board prior to sign off. **DT**

Camera infrastructure is being installed.

Neighbourhood Watch will participate as a "trigger". A presentation on the CCTV project will be given at their annual lunch on 18th November.

7.2. Association Projects :

Sea Vista Pathway Project:

The KLM has registered the formal servitude. They are now working to clear the bush to make the area ready for construction work to commence in January. **NA**

Village Common

The KLM have completed grass cut and the area has been cleared.

Beaches and car parks: Work has commenced to make the car parks and beach facilities ready for the December season.

The ablution blocks will be renovated by the KLM in time for Season. Calibre has agreed to lock the three ablutions at night and re-open them in the morning in an attempt to stop vandalism. They are to be requested to do the same for the small boat harbour, pump house and the Cove. **NA/GM**

The George Rd car park could be protected by sand bags and a canal wall structure which would be cost effective if approved by KLM Eco Officer ahead of re-surfacing.

The Ann Avenue staircase will be put back in place for the Season.

7.3. Funding :

The Extract from the St Francis Bay SRA Motivation and Business Plan was tabled. Contributions to be collected from the following:

- SFBRHOA **SPT**

- KJRC Funding **ND**
 - Port Dredging **GM**
 - KLM Funding **WF**
- Alternatives to be investigated :
- Govt. Grant Funding Application
 - State Lottery
 - Kouga Wind Farm
 - DEDEAT – Investigation into registration as an implementing agent **GM**

8. Community Issues :

- Storm Water Drains : Nothing to add.
- Sewerage : Work on the upgrade of the sewerage works is underway.
- Transfer Station : It was agreed that the Association will sponsor the appointment of two people to manage this over the holiday season. The Municipality have agreed to provide skips and see to it that they are regularly removed. Clear signage to be erected. There is a lot of litter collecting on hedge road along the roads which the KLM should attend to in time for Season. **NA**

9. Third Party Project Funding

- National Treasury : Nothing further to add.
- Oceans to Coast : Nothing to report.
- Phakisa : Nothing to report.
- St Francis Links : The Links are considering contributing to the upgrade of the Village entrance.
- The Port : Nothing further.
- Donations : Nothing to add.
- Kouga Wind Farm : Nothing to add.

10 Other Committees

- SFBRHOA : Work is progressing on the renovations of the pump house which is to be an ablution block. The bush that has been cut on Erf 756 but not removed. The owner has promised to address this. KLM have committed 6 extra Law Enforcement Officers for the Canals on New Year's Eve. **SPT**
- KJRC : The problem of infringements at the property at the top of the Kromme has not been addressed by DEDEAT and urgent action is required. A third patrol boat has been acquired and there are now three patrol officers. **ND**
- Santareme: A strong group of people are ready to begin working on a solution for the Santareme committee under David Harpur. A useful workshop took place on October 4th at St Francis Links with members of KLM Planning Department and other interested parties to discuss planning and aesthetics for Santareme. A follow-up workshop is to be planned. Mr Nigel Harvey has indicated willingness to assist on Santareme sub-committee. **DH**
- The Police Forum : Nothing to add.
- Tourism : Nothing to add.
- D.V.G : Nothing to add.
- Ward Committee : Nothing to add.
- Sea Vista : Nothing to add.

- Cape St Francis : Nothing to add.
- Kouga Business Forum : Nothing to add.
- Levy Relief Program : A donation has been paid in. This fund is for relief to those people who do not have the financial means to pay the SRA Levy. The donor money will be held in the Association account and allocated by the independent committee. **DT**

11 **General**

1. **NPC AGM** : This took place at 9 a.m. on 9th November 2018. The next AGM for the SFPO NPC will take place alongside the SFPO Association AGM and Public Meeting in December 2019.
2. **The Agenda of the SFPO Association AGM** : 20th December 2018 to be followed by the SFPO NPC Meeting. **WF**
EOH will be at the NPC meeting to discuss the EIA for Phase 2.
3. **Webcams** for Granny's Pool, Main Beach, Pump House, Launch sites – Intersec to be asked to quote to the Association. **GM**

There being no further business WF closed the meeting by thanking all for attending.

Next Meeting Friday 7th December 2018 – 11 a.m. – SFPO office