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**MINUTES OF ST FRANCIS PROPERTY OWNERS COMMITTEE MEETING
Friday 5th October 2018 – SFPO Office**

Present:– W Furphy (WF); N Aitken (NA); L Aitken (LA), P Pezarro (PLP); G Miller (GM), D Truter (DT), S Picton-Turbervill (SPT); D Harpur (DH), C Gray (CG) **ACTION**

1 Welcome

WF welcomed committee.

2 Apologies

N Dyer (ND)

3 Confirmation of the Previous Minutes

SPT proposed and seconded by NA

4 Matters arising from the Previous Minutes of Meeting

6.1. of last minutes corrected : SPT noted that the SFBRHOA have not been pumping sand on to the spit as at present there is sufficient sand. They will continue to monitor the situation. **SPT**

5 SRA :

- A Notice of Motion from the Concerned Residents Association has been served on the KLM with the SFPO Association as second respondent and the SFPO NPC as third respondent. We are taking legal advice. A Director's sub-committee will review the papers and formulate our response. **WF**

6 Finance :

The financial reports for September 2018 were presented by PLP and accepted. **PLP**

- Association memberships for the next financial year were due from 1 October. The letter sent to the database has drawn a very good response with over 100 payments received so far.
- The Association expenses are to be paid from the Association account.
- The new home owners' membership information leaflet has been printed and distributed to estate agents and the Canal Harbour Office.

7 Technical

7.1 NPC Projects

Beach – Phase 1

Nothing to add.

Spit – emergency buttress

- The emergency repair work is now under the direct project management control of KLM's ECO Frank Silberbauer. We understand from Victor Felton (KLM Infrastructure Director) that the KLM have appointed PRDW and they are sourcing rocks from a **CG**

near-by quarry for revetment protection at vulnerable points on the spit (under the Phase 1 Authorisation). The SFPO NPC will focus on Phase 2.

Beach, River & Spit:

- A meeting with the preferred bidder for the EIA for Phase 2 is set for Monday 9th October. A proposal to the Board to make an appointment will follow.

CG

Roads:

SFB Entrance : EAS have completed the drawings of the design of the SFB entrance intersection. C Northwood of the Technical Committee will meet with the Board of The Links on Wednesday 10 October for final approval, after which tenders will be sent out. A press release with the drawing will then be released.

CG

Security Cameras

The KLM has approved the application.

DT

Intersec has prepared the contract between themselves and the SFPO NPC and it is ready to be signed off by the Technical committee. We can now issue a Letter of intent. At least partial installation will be in place by December.

The Air Park have expressed interest in being included in the monitored area. GM to contact Garth Perry in this regard.

GM

Intersec is to be asked to comment on how the small boat harbour can be included.

SPT

7.2

Association Projects

Sea Vista Pathway Project:

The KLM is in the process of registration of the formal servitude. Work cannot begin until this is done.

NA

Village Common

The KLM have completed grass cut and the area has been cleared.

Blue Flag Beaches : Application has been submitted for a blue flag for the Canals which will be paid for by the SFBRHOA. The main beach application is not a priority at this stage.

NA

GM

8. Community Issues :

- Storm Water Drains : Nothing to add.
- Sewerage : Work on the upgrade of the sewerage works is underway.
- Transfer Station : The recycling facility at the Municipal yard needs to be better managed. It was agreed that the Association will sponsor the appointment of two people to manage this over the holiday season if the Municipality will agree to provide skips and see to it that they are regularly removed.

NA

9. Third Party Project Funding

- National Treasury : Nothing further to add.
- Oceans to Coast : Nothing to report.
- Phakisa : Nothing to report.
- St Francis Links : Nothing to add.
- The Port : Nothing further.
- Donations : Nothing to add.

- Kouga Wind Farm : Nothing to add.

10 Other Committees

- SFBRHOA : Work has begun on the renovations of the pump house which is to be an ablution block. **SPT**
- KJRC : Nothing to add. **ND**
- Santareme: A successful workshop took place on October 4th at St Francis Links with members of KLM Planning Department and other interested parties to discuss planning and aesthetics for Santareme. A follow-up workshop is to be planned. It is important to attend future Spatial Development Framework planning meetings. A By-Law will need to be promulgated so that guidelines can be enforced. The CCTV link is important to the Santareme community and the means to finance this will be a priority focus for this committee. **DH**
- The Police Forum : Nothing to add. **NA**
- Tourism : Nothing to add. **NA**
- D.V.G : Nothing to add. **NA**
- Ward Committee : Nothing to add.
- Sea Vista : Nothing to add. **NA**
- Cape St Francis : Nothing to add. **WF**
- Kouga Business Forum : Nothing to add.

11 General

- WF and NA are meeting with KLM Director of Infrastructure following this meeting to discuss work that needs to be conducted to prepare the town for the December holiday season. **WF/NA**
- Communication : We have received a proposal on ways to increase our membership for the Association through improved communications from a company called BrightGiants. An app called Cardskipper is of particular interest, with a view to offering improved communication and service to distant property owners which will be reviewed. WF discussed communication with Greg Darke. They concluded that the development of an App could be written for our specific use, possibly collectively with the SFBRHOA. A well thought out communication strategy is to be pursued. **WF**
- LA will extend her duties to manage content of social media and websites, with the additional cost (R1,200 per month) for LA's time to be split between the SFPO and SFBRHOA. **LA**

There being no further business WF closed the meeting by thanking all for attending.

Next Meeting Friday 9th November 2018 – 11 a.m. – SFPO office