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**ST FRANCIS PROPERTY OWNERS COMMITTEE MEETING**  
**Friday 3<sup>rd</sup> August 2018 – SFPO Office**

**Present:**– W Furphy (WF); N Aitken (NA); L Aitken (LA), P Pezarro (PLP); G Miller (GM), D Truter (DT), N Dyer (ND), D Harpur (DH), C Gray (CG)

**1 Welcome**

WF welcomed committee.

**2 Apologies**

S Picton-Turbervill (SPT)

**3 Confirmation of the Previous Minutes**

NA proposed and GM seconded

**4 Matters arising from the Previous Minutes of Meeting**

Communication : More effective communication is essential to keep the general public informed on the three NPC projects. The monthly newsletter is presently the main tool. This goes to all property owners on the database for whom we have an email address and others that have requested to be added to the circulation. Newsflashes are to be published as necessary.

- The SFPO pays for a monthly article in the Info Ads for those who don't use electronic media.
- Our newsletter is distributed on the Mail Chimp database which goes to the full database and on our Facebook page. The newsletter is also published on the Info Ads Digital version.
- Regular articles appear in St Francis Today and the monthly St Francis Chronicle.
- Greg Darke is to be taken up on his offer to look at ways and means to improve our communication campaign, particularly through social media.
- A document is to be prepared by NA and LA to provide estate agents with information on the SRA levy and membership of the Association to pass on to their clients.
- A letter has been prepared for circulation to potential willing donors whose properties do not fall within the demarcated area.
- There needs to be an explanatory notice for the SRA Relief application document on the website.

**5 Finance :**

a) Finances :

- The financial reports for July 2018 were presented by PLP and accepted.
- Association memberships for the next financial year are due from 1 October. Membership reminder invoices should be sent prior to this. A Corporate membership for local businesses is to be offered at R500 p.a. Benefits could include free advertising promotions through our database.

## 6. Technical -

### **NPC Infrastructure Projects:**

### **NPC Projects**

#### **6.1. Beach – Phase 1**

- a) Main beach: all approved repairs are now complete.
- b) We are looking at the possibility of handing the EA back to the Kouga Municipality so that they can manage all future and maintenance projects internally.
- c) We will transition from the Phase 1 MOA to a new MOA for Phase 2 with the Municipality as soon as possible.

#### **6.2. Spit – emergency buttress**

This project remains on hold.

With the potential reality of sandbags not being allowed by DEDEAT, we are exploring two alternatives

- KM to Reimburse the NPC for the bags
- The NPC to use the bags to add value to community projects or to sell them to private projects.

The view is that we should keep the bags as these may well be put to good use, especially in the case of the Spit breaching.

#### **6.3. Phase 2 – River, Spit and Beach**

##### **6.3.1. EIA process**

- 6.3.1.1. Due to health concerns, Colleen Ebersohn (Eco-Route) has stepped back from the EIA process. They will no longer be leading this process.
- 6.3.1.2. We are addressing this loss by initiating the appointment of a suitably qualified environmental consultant to deliver the authorisation.
- 6.3.1.3. Deon Pienaar has drawn up the RFP document which will be sent out shortly to a list of invited Environmental consultancies.

##### **6.3.2. Timeline – To be known after the appointment of the Environmental consultant.**

##### **6.3.3. Design/Engineering: on “hold”**

#### **6.4. Roads (SRA)**

- 6.4.1. **SFB Entrance-** EAS have been requested to proceed with the SFB entrance intersection, this project is planned to be completed by 30<sup>th</sup> November 2018. The Links have been approached and have agreed in principal to contribute to the project. This is to provide for a taxi drop-off point, which will also be of benefit to The Links. GM to ask Craig Northwood to request provision of drawings as soon as possible.
- 6.4.2. **CBD Upgrade-** The SFPO Aesthetics Committee has proceeded with the planning of the CBD area. On completion of the planning a layout of the area will be handed to EAS to be used by them as a base plan for design development and schematics will be developed that can be used in our AGM presentation.
- 6.4.3. **“Cycle” path,** No further progress but we still plan to install the section from Peter Road to Guinevere Road by November 30<sup>th</sup> 2018.

#### **6.5. Security Cameras**

- 6.5.1. We are moving ahead with **Intersec.**
- 6.5.2. Installation of Phase 1 is planned to be complete by December 2018.
- 6.5.3. Kouga have provided us with a policy document and an application process,

this will add a 30 day KM approval step into the CCTV project. We plan to make this submission within the first week of August.

6.5.4. **Intersec** have made contact with Bennie Bosch from the KM electrical department to quantify the connection requirements for the system. This information will where necessary be included into the formal application.

6.5.5. The final pre-application stakeholder endorsement meeting for Phase 1 of the CCTV installation was held on the 1<sup>st</sup> of August.

### **Association Projects**

- **Village Common** : The transfer of Erf 400 to the KM is still outstanding from Dept of Education. Erf 400 is still zoned for a school and is a possible new site for the St Francis College sharing sporting facilities with neighbouring sports clubs. NA has been promised by KM that the grass and bush will be cut during the next week.
- **Sea Vista Pathway Project**: The Pathway project for R1.5mil is in the final stages of approval. There has been some movement in the last month and they remain optimistic that the project will be given the go ahead by September. The Municipality will have to commit to maintain the pathway.
- **Blue Flag Beaches** : Application has been submitted for a blue flag for the Canals which will be paid for by the SFBRHOA.

### **7. Community Issues :**

- Storm Water Drains : Nothing to add
- Sewerage : Work on the upgrade of the sewerage works is underway.
- Transfer Station : No further feedback and this is to be pursued along with the illegal dumping problem through the Ward Committee.

### **8. Third Party Project Funding**

- National Treasury : Nothing further to add
- Oceans to Coast : Nothing to report.
- Phakisa : Nothing to report
- St Francis Links : Nothing to add
- The Port : Nothing further
- Donations : Nothing further.
- Kouga Wind Farm : Red Cap will be holding a presentation for three further wind farms proposed between St Francis and Tsitsikama. NA will attend in support.

### **9. Other Committees**

- SFBRHOA : Nothing to add.
- KJRC : The application for PBO status is still pending.
- Santareme: DH and WF met with Director Mabusela and Kobus Marais of KM Planning department. A workshop is planned for 27 September at the Links to include aesthetics committees, architects, builders, and town planning to look at Santareme and the applicable by-laws and building guidelines. Because the “earthy colours” code has not been adhered to and controlled a clear policy needs to be put in place going forward for Santareme. There is a need for a review of theming and by-laws for all areas in St Francis Bay.
- The Police Forum : DH highlighted with concern that the SAPS staff believe that they are ostracised and poorly regarded by the local community. NA will raise this at the next Sector Police Forum Meeting.

- Tourism : We understand that a Kouga Tourism Board is to be established within the next financial year.
- DVG : NA has asked CSF Civics to consider an emergency access through road/track from the St Francis Drive to Da Gama Rd for emergency vehicles and NSRI to more swiftly reach CSF in emergencies.
- Ward Committee : Nothing to add.
- Sea Vista : Nothing to add.
- Cape St Francis : Nothing to add
- Kouga Business Forum : George Stegmann represents the business community on the Ward 12 Committee. WF will ask him to consider establishing a St Francis Business Forum. WF will provide him with a list of people who should be able to assist him. Corporate membership of the SFPO could be encouraged through this forum.

## 10 General

- An emailed letter from Hutton & Cook representing the Homestead Village community has been received. WF will draft a reply and obtain advice from Mick Scheckter.
- The Kouga Municipality's July accounts have now been sent out. The 25% levy is not reflected separately. The KM have explained that this is due to a problem with their inefficient computer system which is being addressed. The levy should be shown separately.
- The Sea Cadets project in Sea Vista has had to be put on hold due to the vandalism of the God's Acre Precinct. NA is speaking to Kouga Wind Farm regarding possible assistance in raising funds for a new cabin/container to be placed at the Talhado Children's Haven so that the Sea Cadet movement can continue.

There being no further business WF closed the meeting by thanking all for attending.

### **Next Meeting Monday 3<sup>rd</sup> September 2018 – 11 a.m. – SFPO office**

Future meetings will begin at 11am rather than 10.30am to accommodate an earlier Technical Committee meeting. After the next meeting on September 3 (2018), where possible meetings will take place on the first Friday of each month.

The dates for the meetings to the end of the year are:

5<sup>th</sup> October

9<sup>th</sup> November

7<sup>th</sup> December